

2008-2009  
SCHOOL TERM  
TODAY'S DATE \_\_\_\_\_

SECOND PRESBYTERIAN PRESCHOOL  
201 Menchville Rd., Newport News, VA 23602  
(757) 874-2113

CHECK ONE:  
2 DAY \_\_\_  
3 DAY \_\_\_  
5 DAY \_\_\_

BIRTH DATE \_\_\_\_\_

### REGISTRATION FORM

(Office Use Only) **BIRTH CERTIFICATE VALIDATION:**

CLASS 2½ yr \_\_\_ 3 yr \_\_\_ 4 yr \_\_\_

Child's Name \_\_\_\_\_ Sex: M F \_\_\_\_\_ Name Used \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ ZIP (please include Sub-Division Name) \_\_\_\_\_ Telephone \_\_\_\_\_

Father's Name \_\_\_\_\_ Work Telephone \_\_\_\_\_

Mother's Name \_\_\_\_\_ Work Telephone \_\_\_\_\_

Friend, Neighbor, Family Member to contacted in emergency \_\_\_\_\_ Telephone \_\_\_\_\_

Child's Physician \_\_\_\_\_ Church Affiliation \_\_\_\_\_

For what reason have you chosen to register your child in Second Presbyterian Preschool?

#### ENTRANCE REQUIREMENTS:

AGE: Children must reach our minimum age requirement by September 30, 2008. We must see the **original Birth Certificate before school Starts.**

POTTY TRAINING: All children entering the 3 and 4 year-old classes must be potty trained prior to the beginning of school.

TRANSPORTATION: No transportation furnished. Car pools only.

TUITION FEE: The tuition fee is figured on a yearly basis and divided into nine (9) equal payments for your convenience. Payments are due September 1 through May 1. (Families with more than one child enrolled receive a 10% tuition reduction for the second child.)

REGISTRATION FEE: All registrations must be accompanied by the Registration/Supply Fee (payable to **Second Presbyterian Preschool**), which will be refunded **ONLY** upon moving out of the area—or if potty training (3 & 4 year olds) has not been accomplished—prior to the opening of school. Supplies, accident protection insurance and snacks are included in the registration/supply fee.

TEACHERS: Each class has a lead teacher and a teaching assistant.

CLASSES: <b>One</b>	2½ year old class (10-12 students)	Tues/Thurs	10-12
<b>One</b>	3 year old class (14 students)	Mon/Wed/Fri	14
<b>One</b>	Class with the following enrollment:		
	4-year-olds	Mon – Fri	8
	4-year-olds	Mon/Wed/Fri	8
	3-year-olds	Tues/Thurs	8

(This class was developed to accommodate the needs of our community. The combination of 3 and 4-year-olds may change depending on the need for the 5-day 4-year-old program. Class size will be limited to 16 students.)

Total enrollment 48-50

(Continued on Reverse)

<u>PROGRAM</u>	<u>REGISTRATION/SUPPLY FEE</u>	<u>TUITION</u>	
		<u>Monthly</u>	<u>Yearly</u>
Tuesday/Thursday: 2½-year-olds	\$85	\$ 95	\$ 855
3-year-olds	\$85	\$ 90	\$ 810
Monday/Wednesday/Friday 3 or 4-year-olds	\$100	\$110	\$ 990
Monday through Friday 4-year-olds	\$165	\$165	\$1485

**PLEASE ATTACH PICTURE OF CHILD**  
**(TO BE KEPT AT SCHOOL)**

---

Signature(s) of Parent(s)/Guardian(s)