

2011-2012
SCHOOL TERM
TODAY'S DATE _____

SECOND PRESBYTERIAN PRESCHOOL
201 Menchville Rd., Newport News, VA 23602
(757) 874-2113

CHECK ONE:
2 DAY ___
3 DAY ___
5 DAY ___

BIRTH DATE _____

REGISTRATION FORM

(Office Use Only) **BIRTH CERTIFICATE VALIDATION:**

CLASS 2½ yr ___ 3 yr ___ 4 yr ___

Child's Name _____ Sex: M F _____ Name Used _____

Street Address _____ City _____ ZIP (please include Sub-Division Name) _____ Telephone _____

Father's Name _____ Work Telephone _____

Mother's Name _____ Work Telephone _____

Friend, Neighbor, Family Member to contact in an emergency _____ Telephone _____

Child's Physician _____ Church Affiliation _____

For what reason have you chosen to register your child in Second Presbyterian Preschool?

ENTRANCE REQUIREMENTS:

AGE: Children must reach our minimum age requirement by September 30, 2010. We must see the **original Birth Certificate before school Starts.**

POTTY TRAINING: All children entering the 3 and 4 year-old classes must be potty trained prior to the beginning of school.

TRANSPORTATION: No transportation furnished. Car pools only.

TUITION FEE: The tuition fee is figured on a yearly basis and divided into nine (9) equal payments for your convenience. Payments are due September 1 through May 1. (Families with more than one child enrolled receive a 10% tuition reduction for the second child.)

REGISTRATION FEE: All registrations must be accompanied by the Registration/Supply Fee (payable to **Second Presbyterian Preschool**), which will be refunded **ONLY** upon moving out of the area—or if potty training (3 & 4 year olds) has not been accomplished—prior to the opening of school. Supplies, accident protection insurance and snacks are included in the registration/supply fee.

TEACHERS: Each class has a lead teacher and a teaching assistant.

CLASSES: One	2½ year old class (10-12 students)	Tues/Thurs	10-12
One	3 year old class (14 students)	Mon/Wed/Fri	14
One	Class with the following enrollment:		
	4-year-olds	Mon – Fri	8
	4-year-olds	Mon/Wed/Fri	8
	3-year-olds	Tues/Thurs	8

(This class was developed to accommodate the needs of our community. The combination of 3 and 4-year-olds may change depending on the need for the 5-day 4-year-old program. Class size will be limited to 16 students.)

Total enrollment 48-50

(Continued on Reverse)

<u>PROGRAM</u>	<u>REGISTRATION/SUPPLY FEE</u>	<u>TUITION</u>	
		<u>Monthly</u>	<u>Yearly</u>
Tuesday/Thursday:			
2½-year-olds	\$95	\$105	\$ 945
3-year-olds	\$95	\$100	\$ 900
Monday/Wednesday/Friday			
3 or 4-year-olds	\$115	\$115	\$1035
Monday through Friday			
4-year-olds	\$180	\$170	\$1530

PLEASE ATTACH PICTURE OF CHILD
(TO BE KEPT AT SCHOOL)

Signature(s) of Parent(s)/Guardian(s)